Pennsylvania and Delaware Directors of Training

(PENNDELDOT)

Uniform Time Line for Practicum Applications

Greater Philadelphia Area Clinical Graduate Programs and Practicum Sites

2017-2018 Application Cycle

1. Graduate programs agree that DCTs will take responsibility for meeting with their students sometime between mid-November and mid-December to inform them of all the deadlines and rules in this agreement and to discuss their training needs and plans prior to students submitting applications in any given year.
2. Practicum sites agree that they will have up-to-date information available about their training programs and various rotations by December 1st of each year.
3. Graduate students may submit applications for clinical practica only *after* December 15th.
4. Applicants are encouraged to use a standardized cover sheet that includes crucial contact information (graduate program, name and email for the responsible faculty member who oversees practicum training, student’s contact information) or to include that information at the top of their C.V.
5. All applications are *due* by the Tuesday after Martin Luther King Day, which will typically be the third week of January. (January 16th in 2018). DCTs should encourage their trainees not to wait until the last minute.
6. Practicum sites will extend offers for and schedule interviews between Monday, January 22nd and Friday February 23rd. No interviews are to be offered or conducted prior to January 22nd.
7. *No offers* should be made to students during the interview process, as such early offers incentivize students to try to get earlier interview slots and worry about missing out on available placements, thus increasing anxiety.
8. This does *not* preclude normative, enthusiastic and collegial communications about believing the student is a good fit for a slot or a program. It simply precludes formal offers.
9. Starting on Monday of the following week (February 26th in 2018) practicum sites will send out their first round of emails to every candidate (cc’ing the candidates’ DCTs) at approximately 9 am. Every candidate who has been interviewed will hear either “Yes” (an offer), “No” (a rejection), or “You are still under consideration” (on the waitlist). Sites should not make phone calls until an offer has been accepted, but should rely on email (cc’ing DCTs) so that DCTs have a record and can help monitor the situation.
10. Trainees have a two-hour window in which to respond to the initial round of emails. The reply can be “Yes” (I accept the offer), “No” (I decline the offer) or “Hold” (I’m waiting to hear if I get a more desirable offer, but would like to hold on to this offer for now). Students are bound by the honor system and may only hold ONE offer at a time. The only exception to this is that trainees who are hoping to secure *multiple* practica may hold the same number of slots that they hope to end up with. For example, a student hoping to obtain two part-time (single day) practica on different days may hold two such offers at a time.
11. Practicum sites are free to make a next round of offers as soon as they receive any “no” responses and still have slots to fill. Again, trainees have two hours to respond to any fresh offer.
12. This process continues iteratively until all slots are filled and (hopefully) all trainees have a slot. The expectation is that the vast majority of matches will be completed by 5 pm on Match day.
13. Trainees should feel free to contact a more preferred slot to see if they are still under consideration during the process. Practicum sites should also let trainees who are on their waitlist know when all of their slots have been filled and they are no longer a potential match.
14. **Trainees must make their final decisions on the offers they are holding by 9 am on Tuesday, February 27th in 2018). That is, if a student is “holding” an offer from a less preferred site in hopes of receiving an offer from a more preferred site, they should simply accept the first offer.** **This should resolve the vast majority of matches with 24 hours. Any offers made subsequently to that on Tuesday should be resolved by 9 am on Wednesday February 28th.** This should eliminate the possibility of “stalemates” and will conclude the match in 48 hours. This timeline is consistent with the NYNJADOT timeline to accommodate students who are participating in both systems.
15. Phase II of the Match will begin at 10 am on Wednesday, February 28th. The match coordinator will provide access to a single Google Document that all practicum sites with unfilled slots may edit. Training Directors (TDs) can list their unfilled slots in that document. DCTs will then make the document available to any unmatched students. TDs will update their site’s listing as they fill slots. There is no formal timeline for Phase II. However, students should apply promptly to unfilled slots with a deadline of 5 pm on Tuesday March 6th and practicum sites may schedule interviews and make offers at their discretion and on their own schedule.
16. We recognize that some practicum sites are very small (take only one student every year or two) and are generally non-competitive (do not interview multiple candidates.) These are often small practice settings with specialized expertise that is a particularly good match for a particular student’s unique research interests and training needs. Some graduate programs also have “in house” practica with program faculty or external supervisors who are paid to teach a practicum “course.” Nothing in this consensus statement precludes students from pursuing such opportunities and such small and in house practicum sites need not participate in this uniform match timeline. However, graduate program DCTs and students are encouraged to inform such sites about this timeline. As more potential practicum sites become aware of these guidelines, the hope is that they will at least follow the same timeline, and at best sign on to the agreement.

Participating Practicum Training Sites:

Center for Autism Research

 https://www.centerforautismresearch.org/

Center for Emotional Health – NJ

 http://www.thecenterforemotionalhealth.com/

Center for Mental Health Policy and Services Research

 <http://www.med.upenn.edu/cmhpsr/>

Center for the Treatment and Study of Anxiety (Penn Psychiatry)

 https://www.med.upenn.edu/ctsa/Practicum.html

Center for Weight and Eating Disorders (Penn Psychiatry)

 <https://www.med.upenn.edu/weight/>

Child & Adolescent OCD, Tic, Trich & Anxiety Group (The COTTAGe – Penn Psychiatry)

 http://www.med.upenn.edu/cottage/clinical\_practicum.html

Children’s Hospital of Philadelphia (CHOP)

 http://www.chop.edu/centers-programs/psychology-education-and-training-program/psychology-externship

Christiana Care Health System (Delaware)

 www.christianacare.org

Cooper University Hospital

 <http://www.cooperhealth.org/physicians/cori-e-mcmahon-psyd>

Crozer Hospital

 <http://www.crozerkeystone.org/>

Delaware Psychiatric Center

 <http://www.dhss.delaware.gov/dsamh/dpc.html>

Diversified Psychological Resources

 <http://www.diversifiedpsych.com>

Drexel Medical School – Center City Clinic For Behavioral Medicine

 <http://drexel.edu/medicine/Faculty/Profiles/C-Virginia-OHayer/>

Drexel University Counseling Center

 <http://drexel.edu/counselingandhealth/counseling-center/employment-training-opportunities/practicum/>

Friends Hospital

 http://friendshospital.com/about-us/clinical-psychology-training-programs/

Kutztown University Counseling Center

 <https://www.kutztown.edu/about-ku/administrative-offices/counseling-and-psychological-services.htm>

Lehigh University Counseling Center

 <http://studentaffairs.lehigh.edu/content/training-opportunities>

Moravian College Counseling Center

 <https://www.moravian.edu/counseling>

Nemours/duPont Hospital for Children in Delaware

 <http://www.nemours.org/education/gme/psychology-programs/psychexternship.html>

Philadelphia VA

Penn Anxiety Program

 <https://web.sas.upenn.edu/pennanxietyprogram/>

Penn Memory Center

 <http://pennmemorycenter.org/>

Penn Outpatient Psychiatry

 <http://www.med.upenn.edu/psychiatry/opc.html>

Rowan University Counseling Center

 <http://www.rowan.edu/studentaffairs/counseling/training/>

St. Christopher’s Hospital for Children – GROW Clinic

 https://www.stchristophershospital.com/our-services/grow-clinic

Temple University Tuttleman Counseling Center

 http://counseling.temple.edu/practicum-externship

University of Pennsylvania Counseling and Psychological Services (CAPS) <http://www.vpul.upenn.edu/caps/practtrain.php>

University of the Sciences Counseling Center

Ursinus College Counseling Center

Participating Graduate Programs:

Chestnut Hill College

 https://www.chc.edu/psyd/graduate/doctor-psychology-clinical-psychology-psyd

University of Delaware

 https://www.psych.udel.edu/graduate/areas-of-study/clinical-science

Drexel University

 http://drexel.edu/coas/academics/graduate-programs/psychology-clinical/

Immaculata University

 http://www.immaculata.edu/academics/departments/graduatepsychology/psydclinicalpsychology

LaSalle University

 http://www.lasalle.edu/doctor-of-psychology/

Lehigh University

 https://ed.lehigh.edu/academics/programs/cp

Philadelphia College of Osteopathic Medicine

 https://www.pcom.edu/academics/programs-and-degrees/clinical-psychology/

Temple University

 http://www.cla.temple.edu/psychology/graduate/clinical-psychology/

University of Pennsylvania

 http://psychology.sas.upenn.edu/training-programs/clinical-training-program

West Chester University

 https://www.wcupa.edu/sciences-mathematics/psychology/psyD/

Widener University

 <http://www.widener.edu/academics/schools/shsp/psyd/default.aspx>